



NOTICE OF VACANCIES

CITY OF SANTA MARIA
110 East Cook Street
Santa Maria, CA 93454

Committees:

- 1) Block Grants Advisory Committee (6)
- 2) Library Board of Trustees (2)
- 3) Recreation and Parks Commission (1)
- 4) Santa Barbara County Library Advisory Committee (1)

Application Deadline

June 16, 2025

Applications are now being accepted for the **Block Grant Advisory Committee, Library Board of Trustee, Recreation and Parks Commission, and the Santa Barbara County Library Advisory Committee** until Monday, June 16, 2025, by 5:00 p.m. Appointments will likely be made at the July 1, 2025, City Council meeting.

It is the policy of the City Council per No. 88-2 adopted May 17, 1988, to appoint, whenever possible, residents of the City of Santa Maria. Unless otherwise noted in the membership description, the Mayor shall appoint members to all official City commissions and boards, and they shall be ratified by the City Council.

***BLOCK GRANTS ADVISORY COMMITTEE** (5 vacancies to fill terms ending in July 2028 and one vacancy with an unexpired term ending July 2027, and/or concurrent with nominating Councilmember's term). This committee assesses the community's needs, conducts public workshops and hearings, reviews applications for funding, and makes recommendations to the City Council for the allocation of funds under the Community Development Block Grant (CDBG) Program and the HOME Investment Partnerships Program. Applicants should have an understanding of housing and community development needs and a knowledge of or background in providing human services to the community. The members are nominated by individual Councilmembers, appointed by the Mayor and confirmed by the City Council. The Committee meets on the second Monday of each month at 5:30 p.m.

***LIBRARY BOARD OF TRUSTEES** (two vacancies to fill terms ending in July 2028). The Library Board is a five-member body which sets library rules and regulations and advises the City Council on library matters. It meets quarterly on the second Tuesday of February, May, August, and November at 1:00 p.m., in the Library Conference Room. Members are appointed by the Mayor and confirmed by the City Council.

***RECREATION AND PARKS COMMISSION** (one vacancy to fill unexpired term ending January 2027, and/or coterminous with nominating Councilmember's term). The Recreation & Parks Commission advises the City Council on Recreation and Parks operations and activities.

SANTA BARBARA COUNTY LIBRARY ADVISORY COMMITTEE (one vacancy to fill a one-year term ending July 2026) Reviews and maintains the master plan for each County library service zone, makes recommendations to ensure adequate library services to all, determines the per capita level of service, reviews budgets, considers site locations and building programs, reviews the

operation of the library, and so forth. This Committee meets quarterly on the 3rd Wednesday (March/June/Sept/Dec) at the Cachuma Lake Recreation Hall at 10:00 a.m. Term runs concurrently with the Countywide library contract ending each fiscal year. Nine members are appointed by the County Board of Supervisors. The Mayor nominates one member to be ratified by the City Council.

* Members of the *Library Board of Trustees and Recreation and Parks Commission* are required by the Political Reform Act (Govt. Code Section 81000-91014) and the City's Conflict of Interest Code to file Statements of Economic Interest, Form 700, disclosing personal assets and income within 30 days of appointment, annually thereafter, and upon leaving office. Board Members must also disqualify themselves from participating in decisions which may affect their personal economic interests.

Applications may be completed and submitted online from the City's webpage at <https://www.cityofsantamaria.org/services/departments/boards-commissions> or in person at the office of the City Clerk, Santa Maria City Hall, 110 East Cook Street. For more information, please call the City Clerk's Office at (805) 925-0951 extension 2306.

/s/ Donna G. Schwartz, CMC
Chief Deputy City Clerk

Dated: May 29, 2025