



NOTICE OF VACANCIES

CITY OF SANTA MARIA
110 East Cook Street
Santa Maria, CA 93454

Committees:

- 1) Measure U Citizens' Oversight Committee (3)
- 2) Planning Commission (3)
- 3) Recreation and Parks Commission (3)

Application

Deadline

January 6, 2025

Applications are now being accepted for the **Measure U Citizens' Oversight Committee, Planning Commission, and the Recreation and Parks Commission** until Monday, January 6, 2025, by 5:00 p.m. Appointments will likely be made at the January 21, 2025, City Council meeting.

It is the policy of the City Council per No. 88-2 adopted May 17, 1988, to appoint, whenever possible, residents of the City of Santa Maria. Unless otherwise noted in the membership description, the Mayor shall appoint members to all official City commissions and boards, and they shall be ratified by the City Council.

***MEASURE U CITIZENS' OVERSIGHT COMMITTEE** (three vacancies to fill terms ending in January 2025, and/or concurrent with nominating Councilmember's term). The Oversight Committee ensures transparency and oversight of the revenue generated by and expenses made in relation to Measure U. Funds generated independent of Measure U are outside the purview of the Oversight Committee. Oversight Committee duties consist of reviewing the annual independent financial audit (performed by an independent auditor on the Measure U generated revenue and expenses during the previous fiscal year) as well as a review of any other City financial reports necessary to advise the City Council of its findings. The Oversight Committee's findings are presented annually in a written report to the City Council during the first quarter of the calendar year. The written report is based on the previous fiscal year ending June 30th. Members must live within City limits and cannot be current City of Santa Maria employees, officials, contractors, or vendors of the City. Past employees, officials, or vendors may be eligible to serve on the Committee, provided that no conflicts of interest exist. Meetings are held annually on the fourth Monday of January.

***PLANNING COMMISSION** (three vacancies to fill terms ending January 2025, and/or concurrent with nominating Councilmember's term). The Planning Commission advises the City Council on planning matters and implements planning policies adopted by the City Council, reviews and takes action on proposed land use and development projects. Meetings are held on the first and third Wednesday of each month at 5:30 p.m. Study sessions are held the first and third Thursday of each month at 1:30 p.m.

***RECREATION AND PARKS COMMISSION** (three vacancies to fill terms ending January 2025, and/or concurrent with nominating Councilmember's term). The Recreation and Parks Commission advises the City Council on Recreation and Parks operations and activities. Meetings are held on the second Tuesday of each month at 4:00 p.m.

* Members of the Measure U Citizens' Oversight Committee, Planning Commission, and the Recreation and Parks Commission are required by the Political Reform Act (Govt. Code Section 81000-91014) and the City's Conflict of Interest Code to file Statements of Economic Interest, Form 700, disclosing personal assets and income within 30 days of appointment, annually thereafter, and upon leaving office. Board Members must also disqualify themselves from participating in decisions which may affect their personal economic interests.

Applications may be completed and submitted online from the City's webpage at <https://www.cityofsantamaria.org/services/departments/boards-commissions> or in person at the office of the City Clerk, Santa Maria City Hall, 110 East Cook Street. For more information, please call the City Clerk's Office at (805) 925-0951 extension 2306.

/s/ Donna G. Schwartz, CMC
Chief Deputy City Clerk

Dated: December 6, 2024