



## NOTICE OF VACANCIES

CITY OF SANTA MARIA  
110 E. Cook Street  
Santa Maria, CA 93454

### **Committees:**

- 1) Block Grants Advisory Committee (6)
- 2) Library Board of Trustees (2)
- 3) Measure U Citizens' Oversight Committee (3)
- 4) Recreation and Parks Commission (1)
- 3) Central Coast Commission for Seniors, Area Agency on Aging (1)
- 5) SB County Library Advisory Committee (1)

### **Application**

### **Deadline**

7/5/2024 (for all)

Applications continue to be accepted for the ***Block Grants Advisory Committee, Library Board of Trustees, Measure U Citizens' Oversight Committee, Recreation and Parks Commission, Central Coast Commission for Seniors, Area of Aging, and Santa Barbara County Library Advisory Committee*** until July 5, 2024. Appointments will likely be made at the July 16 City Council meeting.

It is the policy of the City Council per No. 88-2 adopted May 17, 1988, to appoint, whenever possible, residents of the City of Santa Maria. Unless otherwise noted in the membership description, the Mayor shall appoint members to all official City commissions and boards, and they shall be ratified by the City Council.

**\* BLOCK GRANTS ADVISORY COMMITTEE** (five vacancies to fill terms ending in July 2027 and one unexpired term ending in July 2025, and/or coterminous with nominating Councilmember's term). This 15-member committee assesses the community's needs, conducts public workshops and hearings, reviews applications for funding, and makes recommendations to the City Council for the allocation of funds under the Community Development Block Grant (CDBG) Program and the HOME Investment Partnerships Program. Applicants should have an understanding of housing and community development needs and a knowledge of or background in providing human services to the community. The members are nominated by individual Councilmembers, appointed by the Mayor and confirmed by the City Council. The Committee meets on the second Monday of each month at 5:30 p.m.

**\* LIBRARY BOARD OF TRUSTEES** (two vacancies to fill terms ending in 2027) The Library Board is a five-member body which sets library rules and regulations and advises the City Council on library matters. It meets quarterly on the second Tuesday of February, May, August, and November at 1:00 p.m., in the Library Conference Room. Members are appointed by the Mayor and confirmed by the City Council.

**\*MEASURE U CITIZENS' OVERSIGHT COMMITTEE** (two vacancies to fill terms ending in January 2027 and one unexpired term ending in January 2025, and/or coterminous with nominating Councilmember's term). The Oversight Committee ensures transparency and oversight of the revenue generated by and expenses made in relation to Measure U. Funds generated independent of Measure U are outside the purview of the Oversight Committee.

Oversight Committee duties consist of reviewing the annual independent financial audit (performed by an independent auditor on the Measure U generated revenue and expenses during the previous fiscal year) as well as a review of any other City financial reports necessary to advise the City Council of its findings. The Oversight Committee's findings are presented annually in a written report to the City Council during the first quarter of the calendar year. The written report is based on the previous fiscal year ending June 30<sup>th</sup>. Members must live within City limits and cannot be current City of Santa Maria employees, officials, contractors, or vendors of the City. Past employees, officials, or vendors may be eligible to serve on the Committee, provided that no conflicts of interest exist. Meetings are held annually on the fourth Monday of January, and one special meeting in February on a date to be determined.

**\*RECREATION AND PARKS COMMISSION** (one vacancy to fill unexpired term ending January 2025, and/or coterminous with nominating Councilmember's term). The Recreation & Parks Commission advises the City Council on Recreation and Parks operations and activities.

**CENTRAL COAST COMMISSION FOR SENIORS, AREA AGENCY ON AGING** (one vacancy to fill a term ending in January 2026). The Board of Directors is responsible for the operations, including policy setting, allocations, and personnel for the Central Coast, such as Area Agency on Aging, HICAP, and Senior Information & Referral program. This Board serves Santa Barbara and San Luis Obispo Counties. The Board meets monthly, and its Board of Directors is elected by the Agency itself. The City Council nominates one member. Each member may serve no more than four consecutive terms.

**SANTA BARBARA COUNTY LIBRARY ADVISORY COMMITTEE** (one vacancy to fill a one-year term) Reviews and maintains the master plan for each County library service zone, makes recommendations to ensure adequate library services to all, determines the per capita level of service, reviews budgets, considers site locations and building programs, reviews the operation of the library, and so forth. This Committee meets quarterly on the 3<sup>rd</sup> Wednesday (March/June/Sept/Dec) at the Cachuma Lake Recreation Hall at 10:00 a.m. Term runs concurrently with the Countywide library contract ending each fiscal year. Nine members are appointed by the County Board of Supervisors. The Mayor nominates one member to be ratified by the City Council.

\* Members are required by the Political Reform Act (Govt. Code Section 81000-91014) and the City's Conflict of Interest Code to file Statements of Economic Interest, Form 700, disclosing personal assets and income within 30 days of appointment, annually thereafter, and upon leaving office. Board Members must also disqualify themselves from participating in decisions which may affect their personal economic interests.

Applications for these vacancies may be completed and submitted via email from the City's webpage at <https://www.cityofsantamaria.org/services/departments/boards-commissions>. For more information, please call the City Clerk's Office at (805) 925-0951 extension 2306.

Dated: May 24, 2024

**ALEXANDRA VALADEZ**, Assistant City Clerk